## THE NAVAJO NATION Department of Personnel Management JOB VACANCY ANNOUNCEMENT

POSITION NO: 202477 Laborer  DEPARTMENT NAME / WORKSITE: DGS/Facilities Maintenance Department/Fort Defiance, AZ  WORK DAYS: Monday - Friday  REGULAR FULL TIME: DGS/Facilities Maintenance Department/Fort Defiance, AZ  WORK HOURS: 40 Hrs. PART TIME: DURATION: \$ 13,616.00 PER ANNUM  SEASONAL: DURATION: \$ 13,616.00 PER ANNUM  SEASONAL: DURATION: \$ 13,616.00 PER ANNUM  SEASONAL: DURATION: S. 13,616.00 PER ANNUM  SEASONAL: DURATION: S. 14,616.00 PER ANNUM  SEASONAL: DURATION: S. 15,616.00 PER ANNUM  SEASONAL: TEMPORARY: DURATION: S. 15,616.00 PER ANNUM  SEASONAL: DURATION: S. 16,616.00 PER ANNUM  SEASONAL: TEMPORARY: DURATION: S. 16,616.00 PER ANNUM  SEASONAL: TEMPORARY: S. 18,616.00 PER ANNU	REQUISITION NO:	DGS019:		ANCT ANNOUNCEMENT	DATE POSTED:	03/07/16	
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WORK DAYS: Monday - Friday  REGULAR FULL TIME: NO. OF HRS./WK: \$ 18,616.00 PER ANNUM  SEASONAL: TEMPORARY: DUTIES AND RESPONSIBILITIES: Assist FMD craftsmen with maintaining buildings and related structures appluing carpentry techniques and using carpentry tools to construater, repair and/or install walls, stairs, floors, ceilings, windows, doors, roofs, gutters, air-conditioners, handicapped chair rails and rams shelving, etc.; Assists with installs, repairs, alterations, and maintenance of existing heating, venting and air conditioning (HVAC) equipment as systems; Assists with laying brick, stone, cement blocks using a variety of hand and power tools; Prepare surfaces for plastering or cement work of the common of the		ие / WORKSITE:	DGS/		partment/Fort Defia	nce, AZ	
WORK HOURS: 40 Hrs. PART TIME: NO. OF HRS,/WK: \$ 18,616.00 PER ANNUM SEASONAL: DURATION: \$ 8.95 PER HOUR TEMPORARY: DURATION: \$ 8.95 PER HOUR TEMPORARY: DURATION: \$ 8.95 PER HOUR DURATION: \$ 8.95 PER HOUR DURATION: SEASONAL: DURATION: SEASONAL: DURATION: SEASONAL: DURATION: PER HOUR DURATION: SEASONAL: DU				<u> </u>		•	
SEASONAL: TEMPORARY:  DUTIES AND RESPONSIBILITIES: Assist FMD craftsmen with maintaining buildings and related structures appluing carpentry techniques and using carpentry tools to construalter, repair and/or install walls, stairs, floors, ceilings, windows, doors, roofs, gutters, air-conditioners, handicapped chair rails and ramy shelving, etc.; Assists with installs, repairs, alterations, and maintenance of existing heating, venting and air conditioning (HVAC) equipment at systems; Assists with laying brick, stone, cement blocks using a variety of hand and power tools; Prepare surfaces for plastering or cement wor Pour concrete in molds or forms to make slabs or blocks; Erect and dismantle scaffolding, rigs, and/or ladders; Repairs masonry and walls patching with cement or plaster; Assist with preparing surfaces for painting using appropriate tools, equipment and techniques. Operate cleans and maintains hand and power tools, air compressors, and painting equipment; Assist with maintenance, repairs, and replacement of types of roofing material using tools and equipment of the trade; Assist with repairs of leaks in metal roofs, walls, ceilings by by solderin crimping, and riveting seams in sheet metal and installing flashing and waterproof felt using appropriate hand and power tools to reduce wat damage and restore water-tight integrity. Assist with installs, repairs, alterations, and maintenance of existing heating, venting and conditioning (HVAC) equipment and systems.  QUALIFICATION REQUIREMENTS: (Education, Experience and Training)  Minimum Qualifications:  Six months of trades, construction, warehousing, grounds, landscaping or maintenance experience.  Preferred Qualifications:  Special Requirements:  (To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)	_				•		
Assist FMD craftsmen with maintaining buildings and related structures appluing carpentry techniques and using carpentry tools to construalter, repair and/or install walls, stairs, floors, ceilings, windows, doors, roofs, gutters, air-conditioners, handicapped chair rails and rams shelving, etc.; Assists with installs, repairs, alterations, and maintenance of existing heating, venting and air conditioning (HVAC) equipment are systems; Assists with laying brick, stone, cement blocks using a variety of hand and power tools; Prepare surfaces for plastering or cement wor Pour concrete in molds or forms to make slabs or blocks; Erect and dismantle scaffolding, rigs, and/or ladders; Repairs masonry and walls ly patching with cement or plaster; Assist with preparing surfaces for painting using appropriate tools, equipment and techniques. Operate cleans and maintains hand and power tools, air compressors, and painting equipment; Assist with maintenance, repairs, and replacement of types of roofing material using tools and equipment of the trade; Assist with repairs of leaks in metal roofs, walls, ceilings by by soldering crimping, and riveting seams in sheet metal and installing flashing and waterproof felt using appropriate hand and power tools to reduce wat damage and restore water-tight integrity. Assist with installs, repairs, alterations, and maintenance of existing heating, venting and acconditioning (HVAC) equipment and systems.  QUALIFICATION REQUIREMENTS: (Education, Experience and Training)  Minimum Qualifications:  • Six months of trades, construction, warehousing, grounds, landscaping or maintenance experience.  • Possess a valid state driver's license.  Special Requirements:  (To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)	_			_			
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documents must be submitted along with employment application.)	Special Requireme	ents:					
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THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.

Revised: 02/26/2014